

Education Resource, LLC – Description of Offerings, Locations and Policies

9247 N. Meridian Street, Indianapolis IN 46260-1813

317-816-9436 (Indianapolis area)

317-816-9449 (dedicated fax line)

www.EducationResource.com (schedule & enrollment form)

(Because of significant changes in the profession as of 2008, Education Resource, LLC has formed an alliance with the Hoosier State Chapter of The Appraisal Institute to provide Pre-licensing classes and advanced education for those interested in becoming an appraiser or advancing in the profession. A significant benefit of this new alliance is the ability to draw enough students to put on classes that we would not necessarily be able to do otherwise. This means new topics, new instructors and new methods. For a schedule of these classes or to enroll please go to the Hoosier State Chapter of The Appraisal Institute at: www.aihsc.org and click education.

Location:

Indianapolis Courses and Seminars are presented at 9247 N. Meridian Street, Indianapolis. Classes are held on the 1st Floor. This building is located three blocks south of I-465 on the east side of US 31 (Meridian St.) on the north side of Indianapolis. Turn East at 93rd Street off of US 31 (Meridian Street). This building is behind the Tucker building. The phone number at that facility is 317-816-9436.

Reservation, Registration and Confirmation: Our reservation system is based on a first come, first serve basis. To reserve a seat in a course or seminar, the tuition must be paid in full with the reservation. Reservations received without payment will not be processed. Walk-ins are allowed but may be rejected if the class is full. Changing or canceling the reservation within 96 hours of the class is the same as a “no show”. Confirmation emails will be sent. Bring your reservation confirmation to class. If you send us a credit card number, you will be charged per your requested reservation. All checks are cashed when received.

Course Cancellation Policy: Classes are subject to cancellation if minimum enrollment is not reached (6 students are required). If canceled by Education Resource, all fees will be returned promptly. A student can cancel a reservation any time up to 96 hours before the first day of class and receive a full refund.

Nondiscrimination Policy: Education Resource, LLC promotes equal opportunity and non-discrimination in the appraisal profession. Our classes are open to all without regard to race, color, sex, religion, national origin, familial status or handicap. **Impaired or disabled students:** Students requiring special assistance please give us reasonable notice so we can accommodate your needs.

Attendance Policy: Because we are required to certify that students are in attendance according to state laws in several states, we must adhere to several states’ attendance requirements. Therefore, strict rules on attendance, tardiness and recordkeeping are required. This policy is not flexible because the state laws are not.

Continuing Education Seminars

All students must attend 100% of all Continuing Education Courses. There is a 20 minute grace period for seven (7) classes but only a ten (10) minute grace period for four (4) hour seminars. Again, no excuses are acceptable. The doors are locked and no admittance is allowed.

Class policies: Tape recorders or other recording devices are not allowed in the classroom under any conditions (no exceptions). Cell phones and beepers must be turned off during class. Students who receive cell phone calls during class are very disruptive even if they are on the silent mode. Students that receive calls during class will be asked to leave the class (no credit).

Instructors are approved by the state of Indiana and Appraisal Foundation for USPAP courses. Student records are kept for 10 years.

Continuing Education Course Descriptions

CE1070 –Sales Comparison Design, Analysis & Adjustments This four (4) hour seminar is intended to help practicing appraisers develop their skills in supporting adjustments, extraction of other indications of value via other tools.

Continuing Education Course Descriptions Continued

CE 1000 - USPAP UPDATE This is a seven (7) hour seminar will fulfill the requirement for appraisers to have a seven hour USPAP Seminar during every two-year cycle. This seminar will focus on contemporary appraisal issues, which include advisory opinions, USPAP statements and any proposed changes. This seminar will use The Appraisal Foundation approved material with approved Appraisal Foundation instructors. There is no exam with this offering. Students are required to have a copy of the current USPAP book during class. These can be purchased on site but they are not included in the tuition amount.

CE 1018 - Indiana Appraisers Statutes – Rules This four (4) hour offering is intended to update practicing appraisers on the Indiana Law regarding Appraisal practice and any changes in USPAP. This includes two hours of brokers and salesperson mandatory topics and two hours of elective broker’s hours. The seminar is elective for appraisers.

CE1086 – Residential REO Appraisals This seven (7) hour seminar designed for beginning and advanced appraisers will help appraisers analyze and value foreclosure properties. They will gain an understanding of the techniques, applications and logic of residential appraisals for REO (foreclosure) properties.

CE1068 – Psychology of Sales Comparison Analysis & Market Consistency This four (4) hour seminar is designed to invoke thought , provide another point of reference, and show logic to the process of developing an opinion of value for the subject property by comparison with other properties that are or were on the market

CE1090 – Residential Appraisal Case Studies V (new) - This four (4) hour seminar is designed as a “hands on” educational experience. Appraiser will read the subject and comparable data, consider the problem and produce a solution with two case studies The seminar will give appraisers an understanding of the techniques, applications, and logic of residential appraisals for typical and atypical situations.

CE 1092 – Basic Eminent Domain Appraising - This seven (7) hour presentation is designed to help appraisers understand the techniques, applications, logic and pitfalls in the valuation of real estate for eminent domain. The educational offering is focused on Federal and State rules for this type of appraisals.

CE1094 – Appraisal Technology and Research – Geographic (new) – This 4 hour seminar is designed to help appraisers understand the techniques, applications and logic of using technology to research property and neighborhoods. The focus is on Geographic Information Systems as well as aerial mapping software. The Beacon – Schneider, 39 degree North, Think and INMAP websites will be studied as well as the websites for various Indiana Counties that have County based GIS. The national FEMA, FFEIC, National Atlas.gov and National Resources Conservations Service web sites will be studied as well.

CE1096 – Appraisal Technology and Research – Market Analysis (new) – This four (4) hour seminar is designed to help appraisers understand the techniques, applications and logic of using technology to research markets supply and demand factors. The material focuses on market analysis information systems. The Realtor and Federal Housing Finance Agency (FHFA) websites and local MIS systems will be discussed. Researching building permits will also be covered. The sale and resale technique used by many appraisers will also be discussed. Laptop computers are optional for those attending who wish to follow on line with the instructor as he uses the various technologies to obtain information.

